

**Resolution 2021-22: 88 Program Coordinator First Amendment and Extension to Agreement**

**By Board Member Jesse Dudley**

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, in August of 2019, the RJSCB issued a request for applications regarding Program Coordinator (“PC”) services for the RSMP; and

WHEREAS, on September 9, 2019, the RJSCB awarded the Program Coordinator Services contract to the firm AEM Consultants LLC (“AEM”) (Resolution 2019-20:35) and entered into an agreement with AEM dated September 16, 2019 (“Agreement”); and

WHEREAS, following the execution of the Agreement, the RJSCB Chair and the Program Manager identified the need to extend AEM’s Agreement from January 1, 2022 through June 30, 2022 to provide services to associated with the completion and closeout of the Phase 2 Projects, and a cost proposal was obtained for the proposed extension of the term and provided to the RJSCB Chair and Program Manager for review; and

WHEREAS, the RJSCB Chair and Program Manager thereafter recommended that AEM’s Agreement should be amended to extend the term of the Agreement from January 1, 2022 through June 30, 2022 for compensation and reimbursable expenses in an amount not to exceed \$57,200.00 for the Services to be provided during said period; and

WHEREAS, the RJSCB Board considered, discussed and deliberated the RJSCB Chair’s and Program Manager’s recommendations to amend the Agreement at its December 27, 2021 regular meeting.

THEREFORE, BE IT RESOLVED:

1. The proposed first amendment to AEM's Consulting Services Agreement dated September 16, 2019 as set forth above extending the term of the Agreement from January 1, 2022 through June 30, 2022 for total compensation and reimbursable expenses for Services provided during said period in an amount not to exceed \$57,200.00 is hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute an Amendment that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's General Counsel.

**Second by Tom Richards**

**Adopted 5-0 (Carleen had stipulations)**